

Course Code: TGS-2023037467

WSQ - Mastering the Art of Communication to Enhance Team Collaboration and Customer Satisfaction

Funding Available: WSQ SkillsFuture Credit PSEA UTAP SFEC Absentee Payroll MCES

COURSE INFORMATION

Sessions
2 days

Duration
16 hrs

Level
Beginner

Assessment
2 hrs

VENUE

12 Woodlands Square #07-85/86/87 Woods Square Tower 1, Singapore 737715. 5 mins walk from Woodlands (NS9) MRT station.

The venue is disabled-friendly.

WHAT'S THIS COURSE ABOUT

Topic 1: Evaluate Workplace Communications Practices

Introduction to workplace communication

Best practices in workplace communications

Effective communication strategies and tools

Communication channels

Evaluate workplace communications practices

Topic 2: Develop Communications Plan

Introduction to communications planning

Identifying communication goals

Determining target audiences

Selecting communication channels

Criteria to evaluate effectiveness of communication strategies

Develop and implement...

WSQ FUNDING

Full Fee S\$800.00 Before GST

GST S\$72.00 9% of fee

Baseline Nett S\$472.00 SG/PR age 21+ · 50% funded · incl. GST

MCES / SME Nett S\$312.00 SG age 40+ · 70% funded · incl. GST

CERTIFICATION

- **Certificate of Completion from Tertiary Infotech** - Upon meeting at least 75% attendance and passing the assessment(s), participants will receive a Certificate of Completion from Tertiary Infotech.
- **OpenCerts from SkillsFuture Singapore** - After passing the assessment(s) and achieving at least 75% attendance, participants will receive an OpenCert (aka Statement of Achievement) from SkillsFuture Singapore, certifying that they have achieved the Competency Standard(s) in the above Skills Framework.

REGISTRATION

<https://www.tertiarycourses.com.sg/wsq-mastering-the-art-of-communication-to-enhance-team-collaboration-and-customer-satisfaction.html>



SCAN TO REGISTER

SUPPORT

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