

Course Code: TGS-2020505113

# WSQ - Quickbooks Accounting System for Small and Medium Enterprises

**Funding Available:** WSQ SkillsFuture Credit PSEA UTAP SFEC Absentee Payroll MCES

## COURSE INFORMATION

Sessions  
1 day

Duration  
8 hrs

Level  
Beginner

Assessment  
1 hr

### VENUE

12 Woodlands Square #07-85/86/87 Woods Square Tower 1, Singapore 737715. 5 mins walk from Woodlands (NS9) MRT station.

The venue is disabled-friendly.

## WHAT'S THIS COURSE ABOUT

Topic 1: Introduction to Quickbooks Online Plus Accounting System

Overview of Quickbooks Online Plus

Setup Company Profile on Quickbooks

Import data from QuickBooks Desktop

Set Up Customers and Vendors

Set Up to Products and Services

Topic 2: Input Data to Quickbooks

Create Expenses and Bills

Create Recurring Expenses and Bills

Create Quotation, Invoices and Sales Receipt

Customize Invoice Template

Create Payments and Credit Memo to Invoices

Manage Overdue Invoices

Topic 3...

## WSQ FUNDING

Full Fee S\$350.00 Before GST

GST S\$31.50 9% of fee

Baseline Nett S\$206.50 SG/PR age 21+ · 50% funded · incl. GST

MCES / SME Nett S\$136.50 SG age 40+ · 70% funded · incl. GST

## CERTIFICATION

- **Certificate of Completion from Tertiary Infotech** - Upon meeting at least 75% attendance and passing the assessment(s), participants will receive a Certificate of Completion from Tertiary Infotech.
- **OpenCerts from SkillsFuture Singapore** - After passing the assessment(s) and achieving at least 75% attendance, participants will receive an OpenCert (aka Statement of Achievement) from SkillsFuture Singapore, certifying that they have achieved the Competency Standard(s) in the above Skills Framework.

## REGISTRATION

<https://www.tertiarycourses.com.sg/wsq-quickbooks-accounting-system-for-small-and-medium-enterprises.html>



SCAN TO REGISTER

## SUPPORT

**Email:** sales@tertiarycourses.com.sg

**Tel:** +65 6100 0613

**WhatsApp:** <https://wa.me/6588666375>