



Course Code: C1276

Boosting Your Productivity and Creativity with Generative AI (GenAI)

COURSE INFORMATION

Sessions 1 day	Duration 7.5 hrs	Level Beginner	Assessment NA
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VENUE
 12 Woodlands Square #07-85/86/87 Woods Square Tower 1, Singapore 737715. 5 mins walk from Woodlands (NS9) MRT station.
 The venue is disabled-friendly.

WHAT'S THIS COURSE ABOUT

Topic 1 Using Generative AI (GAI) in Work and Business

Reasons to use GAI in work and business

Identify opportunities to benefit from GAI

Taking responsibilities for the output of GAI

Organizing your GAI prompts

Topic 2 GAI Prompts to Make Your Job Easier

Using GAI to respond to emails

Using GAI to help to plan a project

Using GAI to turn a document to a presentation

Using GAI to come out with relevant social media posts

Topic 3 GAI Prompts for Creativity and Productivity

Using GAI to generate...

COURSE FEE

Full Fee S\$350.00 Before GST	GST S\$31.50 9% of fee
Total Payable S\$381.50 Including GST	

CERTIFICATION

- **Certificate of Completion from Tertiary Infotech** - Upon meeting at least 75% attendance and passing the assessment(s), participants will receive a Certificate of Completion from Tertiary Infotech.

REGISTRATION

<https://www.tertiarycourses.com.sg/boosting-your-productivity-and-creativity-with-generative-ai-gai.html>



SCAN TO REGISTER

SUPPORT

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